

## Insurance Broker

### Description:

As an Insurance Broker in The Pas, MB office of Cook and Cooke Insurance Brokers, you will have opportunity to work with the public to solicit and process new business, to respond to customer inquiries, and to provide detailed answers about relevant products and insurance options. We are searching for an individual seeking an opportunity to be a part of a fun, professional, hardworking team that wants the best for their clients.

### Employment Information:

Salary will be competitive, based on experience and qualifications, and a pension and benefits plan is available (cost-shared). We thank all applicants for your interest, but only those selected for interview will be contacted.

### Qualifications:

- Experience in the insurance field would be an asset but we will provide training for the successful applicant.
- Strong positive and culturally relevant interpersonal communication skills
- Customer Service focus, responding to all inquiries and/or customer concerns in a professional, respectful and timely manner
- Initiative and ability to work independently as well as part of a team
- Ability to prioritize and multi-task to meet deadlines in a busy office environment
- Effective critical thinking and problem-solving skills
- Ability to manage sensitive information and maintain confidentiality

### Asset:

- Level 1 Insurance Broker license.

### Town and Company Information:

- [The Pas / OCN | Places To Go | Travel Manitoba](#)
- [Cook and Cooke Insurance Brokers](#)

### Contact Information:

- The Pas Office - Kristi Green, Office Manager:  
[kgreen@myccib.ca](mailto:kgreen@myccib.ca)  
(204) 623-5411  
314 Edwards Avenue, Box 600  
The Pas, MB R9A 1K6
- Social Media  
Facebook (Cook and Cooke Insurance Brokers)  
Instagram (@cookandcooke)  
Twitter (@cookandcooke)